

Wiltshire Council

Organisation and Resources Select Committee

15 September 2011

Task Group Update

ICT Task Group			
Membership:	Cllr Carter (Ch) Cllr Hill Cllr Hubbard Cllr Seed Cllr While	Last Meeting	27 July 2011
		Next Meeting:	13 October 2011
<p>At its last meeting on 27 July 2011 the Task Group received a demonstration on Sharepoint 2010 and its potential. The Group also considered the report arising from the Air Quality Monitoring System Rapid Scrutiny Exercise.</p> <p>The main items for the next meeting on 13 October 2011 are: SAP, the ICT team structure and budget.</p>			

Campus and Operational Delivery Programme (CAOD) Task Group			
Membership:	Cllr Jeans Cllr Osborn (Ch) Cllr Carter Cllr Rooke Cllr Seed Cllr Howard Cllr Deane	Last Meeting	13 July 2011
		Next Meeting:	tbc
<p>At its last meeting the task group was introduced to the Transformation Programme Governance structure; consisting of 6 project streams. Concern was raised about the scale of the work that the Task Group would be required to scrutinise as the programme expanded. It was recognised that this would be considered as part of the wider scrutiny review.</p> <p>The Business Plans for the 3 pilot campuses (Salisbury, Corsham & Melksham) would be considered by Cabinet in September or October and the Task Group would schedule its next meeting to scrutinise this report in advance of the executive.</p> <p>Members also reviewed the draft community asset transfer policy recommending that applications should be considered positively by an Area Board before being passed to officers under delegated authority.</p>			

S106 Task Group

Membership:	Cllr Trotman (Ch) Cllr Douglas Cllr Fuller Cllr Jeans Cllr Marshall Cllr Deane	Last Meeting	July 27 2011
		Next Meeting:	September 2011

Members of the Task Group visited Browfort to see the Section 106 database in action. Progress had been made on cataloguing the historic agreements with the database anticipated to be completed by late October.

The Task Group will meet in late September to discuss with the Cabinet member how the authority intends to monitor the delivery of S106 agreements.

Procurement & Commissioning Task Group

Membership:	Cllr Carter Cllr Deane Cllr Doyle Cllr Hubbard Cllr Hutton (Ch) Cllr Moss Cllr Packard	Last Meeting	28 July 2011
		Next Meeting:	3 October 2011

The Task Group met for its inaugural meeting on 28 July. The Cabinet member and Head of Procurement provided the members with an overview of the work completed to date towards achieving the 4 year £36m procurement savings and it was agreed that the initial focus for the next (3 October) meeting will be the largest year 1 savings area of Adult Social Care procurement savings (£5.4m of £9.1m).

Partnerships

Membership:	Cllr Allen Cllr Burton Cllr Colmer Cllr Humphries Cllr Osborn Cllr Seed Cllr While (Ch)	Last Meeting	June 2011
		Next Meeting:	tbc

The Partnerships Task Group is expected to meet with the new Cabinet lead for Housing in late September.

Member Support in the Locality Task Group			
Membership:	Cllr Seed (Ch)	Last Meeting	6 September 2010
	Cllr Ody Cllr Wayman Cllr Westmoreland Cllr West Cllr Allen	Next Meeting:	tbc
<p>This Task Group had been asked by the Councillor Development Group to review a draft version of the revised Councillors' Handbook and provide comments and suggestions for improvement.</p> <p>Members of the Councillor Development Group will now meet on 21 September and will discuss whether the Handbook requires a complete, holistic review rather than just updating. This will determine when is appropriate for the Task Group to consider a draft version.</p> <p>Members will be advised of the outcome of the Councillor Development Group meeting and, following discussion with the Task Group Chairman, a timescale for reviewing the Handbook will be proposed.</p>			